

Get Ready, Get Set

It is time for Preschool 2018-2019 to begin!

We are excited that you are part of our family. Please read the information included in this packet carefully. Forms need to be completed and returned to the school by **Tuesday, September 4th**.

IMPORTANT DATES TO REMEMBER

Tuesday, September 4th – Paperwork Due on or Prior to Today!

All Students: New/Updated Immunization Record, Information Change Form

- Please note: If there are any changes to the Student Enrollment Form for 2018-2019, please submit a Student Information Update Form to the front office.
- Immunization records already on file can be updated at the front office. New students will be required to complete a new immunization record. Immunization records can be picked up in August in the front office or the night of the Ice Cream Social.
- If applicable: T-shirt Order Form

Tuesday, September 4th – Ice Cream Social, 5-7p

Gaarde students and families are invited to an "Ice Cream Social" at 5p. (Sponsored by Faith Journey Church Family Ministries) This is a chance to meet your teacher, turn in forms, drop off school supplies, and kick off the school year with other Gaarde families.

Thursday, September 6th & Friday, September 7th – Preschool Student Orientation

This is an opportunity for students to come to class before school actually starts! They will get to spend some time getting familiar with their classroom, their teacher and maybe even meet a new friend. You are welcome to come and stay the whole two hours or just a few minutes. It is important to note that parents/caregivers do not drop off their student(s) this day; they stay with them.

Listed below are the dates and times for your student's class.

Thursday, September 6th	T/TH 3's 5 Day PreK	9:00a – 11:00a 9:00a – 11:00a	Friday, September 7th	MWF 3's 3 Day PreK PM Preschool	9:00a – 11:00a 9:00a – 11:00a 12:30p – 2:30p
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Thursday, September 6th – Back to School Night, 7p

This night is for parents/guardians only, no students. Attendance is REQUIRED. Your student's teacher will give you valuable information to get the school year off to a smooth start. You will also have the opportunity to ask questions or turn in any additional forms.

September 10th & 11th, First Day of School

Monday, September 10th	MWF 3's 3 Day PreK 5 Day PreK AM and PM	Tuesday, September 11th	T/Th 3's
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IMPORTANT TIPS

Daily Schedule

School office hours are 8:00a – 4:00p.

Main entry doors are locked until 8:00a.

All classrooms are open at 8:10a. School begins at 8:30a.

Students **must** stay with their parent until the classrooms open at 8:10a.

Morning Classes:

All 3's AM 8:30a – 11:30a

3 Day PreK 8:30a – 11:45a

5 Day PreK 8:30a – 11:30a

Afternoon Class:

5 Day PreK 12:45p – 3:30p

Car line

Car line is highly encouraged as parking at the front of the campus is limited.

Morning car line runs from 8:10a–8:25a.

Students not dropped off in car line must be walked in through the front office doors. Students may not be dropped off in the front or back parking lot after the close of car line.

Afternoon car line is over 15 minutes after the end of class. Students not picked up at that time will be sent to the front office and a parent will be called.

Summer Office Hours

The front office is closed during the month of July. Should you have any questions concerning any information in this packet or other school related questions, call the school, Monday through Thursday, from 8:00a–4:00p at (503) 639-5336, beginning August 1st.

Enjoy the rest of your summer. I look forward to seeing you in September!

Kendra Jones, GCS Administrator