

Parent Volunteer Background Check Information

Our goal at Gaarde Christian is to provide a quality Christian education for children, and do so in a manner that provides opportunities for parents to be highly involved in their child's education. Whether it is in the classroom helping, driving for field trips or in the kitchen on the hot lunch crew, Gaarde parents are vital in the success of our overall mission.

In order to provide the opportunities for parental involvement, and continue to provide the safest environment for our students to succeed, we have established a policy for any adult who desires to volunteer at GCS. In a cultural environment where safeguards regarding the care of children are often minimized or overlooked, we strive to be diligent in the care of all children entrusted to our supervision every day.

Therefore, our parent volunteer policy requires any adult who wishes to volunteer at Gaarde Christian School to have a background check that is processed through Pinnacle Investigations. Pinnacle is the company Faith Journey Church uses for all employee and volunteer background checks in accordance with our liability insurance policy.

This confidential background check will include the following:

Social Security Association (necessary to establish identity of who is being processed)

Alias & Maiden Name Research (necessary to confirm identity and history)

National Sex Offender Search (searches the national data base)

Criminal History (All names - All permanent address locations within last seven years)

Federal Court Criminal Check (demonstrates due diligence)

The cost of the required background check to GCS Volunteers will be \$15. GCS will pay the balance of the total cost, currently \$32. It is necessary for anyone who wishes to volunteer in any capacity at GCS to have a confidential background check processed through our administration by Kelly GrosJacques. The necessary form is attached to this letter. Background checks are effective for two years from date of approval.

Any questions regarding this policy please call Kendra Jones, GCS School Administrator, or Suzie Hockett, Assistant Administrator at 503-639-5336.