



GAARDE CHRISTIAN SCHOOL

Substitute Teaching Application Packet

Your interest in Gaarde Christian School is appreciated. We invite you to fill out this application and return it to our school office. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian School is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

Our Mission

It is the mission of Gaarde Christian School to provide a loving, safe, Christian environment in which children receive an excellent education rich in academics, character development, and spiritual growth.

GAARDE CHRISTIAN SCHOOL

SUBSTITUTE TEACHER APPLICATION

Check when complete:

- I have completed, signed and dated this application.
- I am applying for Substitute Teaching.
- I have attached a copy of my Christian testimony.
- I have attached copies of degrees and certifications as applicable to the position.
- I have attached a copy of my Christian philosophy of education.
- I have attached my responses to the Personal Philosophy questions.
- I have attached a copy of my resume.

Completed applications may be submitted by mail or in person to:

GCS Administrator
11265 SW Gaarde Street
Tigard, OR 97224

A. APPLICANT'S NAME AND ADDRESS

Full name: _____

Application date: _____ Date available: _____

Present address: _____

Length of time at this address? _____

Email: _____

Phone: Days (_____) _____ Evenings (____) _____

Best time to call you? _____

Permanent address and phone number if different than present address

Please list any additional addresses where you have resided at any time during the past five years:

B. POSITION DESIRED

How did you learn about the position for which you are applying? _____

Please rank order your teaching preference: _____ Day Care _____ Preschool _____ Kindergarten

_____ Elementary: Grade(s) 1 2 3 4 5 6 (circle all that apply) _____ Middle School: Grades: 7 8 (circle all that apply)

Availability: _____

Interested in position at GCS should a position become available? _____ Yes _____ No

Can you submit verification of your legal right to work in the US? _____ Yes _____ No

Please list activities or sports for which you would be capable and willing to direct, sponsor, or coach. (Indicate grade or ability levels).

What would you like to be doing five years from now?

C. CHRISTIAN BACKGROUND

*** In your own handwriting, on separate paper, briefly give your Christian testimony.**

Please carefully read our Statement of Faith and indicate your degree of support.

_____ I fully support the Statement as written without mental reservations.

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? _____ Yes _____ No

Denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

To what extent do you believe you should become involved in Sunday and other weekday ministries of the sponsoring church or the church of which you are a member?

Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

List any other educational advantages that you have had including opportunities for travel.

D. PROFESSIONAL QUALIFICATIONS

*** Please attach photocopies of all your postsecondary transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.**

What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
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Your Major(s) _____

Your Minor(s) _____

Cumulative grade point average Bachelor's _____ Graduate work _____

Sequentially list your teaching experience with most recent first.

School's Name

Grades or Subjects

Dates

Do you have an ACSI Teaching Certificate? _____

What level? _____ Remains valid for _____ years.

Do you have a state teaching certificate? _____ State? _____

What kind? _____ Remains valid for _____ years.

Endorsement(s)

List semester hours in endorsement area(s)

If you do not hold a certificate, what requirements do you lack?

*** Please attach photocopies of any certificates held.**

E. PERSONAL PHILOSOPHY

*** On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.**

A. Why do you wish to teach in a Christian school?

B. What are the main characteristics that distinguish a Christian school from a public school?

C. What do you consider to be the proper classroom atmosphere for learning?

D. What is your philosophy of discipline?

E. What areas do you feel are your strengths? Weaknesses?

F. What do you believe about the origin of the earth and mankind?

G. Please summarize any additional information that you would like to present regarding your candidacy for this position.

F. GRIT SCALE TEST

Please complete the following questions honestly – there are no right or wrong answers.

1. I have overcome setbacks to conquer an important challenge.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
2. New ideas and projects sometimes distract me from previous ones.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
3. My interests change from year to year.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
4. Setbacks don't discourage me.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
5. I have been obsessed with a certain idea or project for a short time but later lost interest.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
6. I am a hard worker.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
7. I often set a goal but later choose to pursue a different one.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
8. I have difficulty maintaining my focus on projects that take more than a few months to complete.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
9. I finish whatever I begin.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
10. I have achieved a goal that took years of work.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
11. I become interested in new pursuits every few months.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all
12. I am diligent.
 Very much like me Mostly like me Somewhat like me Not much like me Not like me at all

G. EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may follow the same format on the reverse.

1. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____
Job Responsibilities _____

2. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____
Job Responsibilities _____

3. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____
Job Responsibilities _____

4. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____
Job Responsibilities _____

5. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____
Job Responsibilities _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

Have you served in the military? _____ Yes _____ No. If yes, what type of training or education did you receive? _____

Are you holding or have you already signed a contract for next year with any other educational institution?
_____ Yes _____ No

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **Gaarde Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Gaarde Christian School** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date



GAARDE CHRISTIAN SCHOOL

STATEMENT OF FAITH

1. We **believe** that every person is a sinner, but Jesus died and rose again to provide salvation for all who believe in Him and receive Him as their Lord and Savior (Jn. 1:1-3, Matt. 1:23, II Cor. 5:21, Jn. 2:11, Heb. 9:11-14, Col. 3:1, Matt. 16:27-28, Jn. 10:30, Jn. 3:3, Titus 3:5-8, I Jn. 2:3-6).
2. We **affirm** the deity of Christ together with God the Father and the Holy Spirit. Not three Gods, but one God, triune in nature (Matt. 3:16, Eph 4:6, Ex. 20:3).
3. We **believe** the Holy Scriptures of both the Old and New Testaments to be inspired of God and entirely trustworthy. We **affirm** the relevance of the Scriptures (The Bible) for instruction in Christian living for those of today and of all time (Heb. 4:12, I Peter 1:25, Jn. 17:17).
4. We **believe** that the Holy Spirit of God is given to each true Christian to enable one to live a life pleasing to God, increasingly so as one grows in the Lord over time (Eph. 3:17-18, Rom. 8:9).
5. We **believe** in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation (Jn. 3:36).
6. We **believe** in the spiritual unity of believers in our Lord Jesus Christ (Eph. 4:3).
7. We **believe and comply** with the Assembly of God position paper "Homosexuality, Marriage, and Sexual Identity". http://ag.org/top/Beliefs/Position_Papers/pp_downloads/pp_4181_homosexuality.pdf